



ESTA is committed to providing a healthy, safe, productive, and welcoming environment for all. All participants, including, but not limited to attendees, speakers, volunteers, exhibitors, venue personnel, and other contracted service providers are expected to abide by the following Duty of Care and Event Code of Conduct. Responsibility is shared equally among all stakeholders, all of whom have a role to play in the mitigation of risk.

DUTY OF CARE

The ESTA Board of Directors and team look forward to the opportunity to meet face-to-face for the Fall 2021 conference. The health, safety, and comfort of all of our attendees are our top priority throughout the event. We continue to monitor COVID-19 locally in Chicago and are in continuous communication with the team at the Hyatt Centric Chicago Magnificent Mile and local authorities to ensure a COVID-19 compliant program. Visit the [Illinois Department of Public Health](#) website to review the current case counts and other important local data.

Before Leaving Home

- Follow relevant guidance provided by the [World Health Organization \(WHO\)](#), the [Centers for Disease Control and Prevention \(CDC\)](#), and your own local health provider for recommendations on how to protect yourself against COVID-19.
- Adhere to government-issued travel restrictions and guidance issued by the region you will be traveling to and the region you are traveling from. See [current travel restrictions/requirements by state](#).
- There are currently no statewide travel restrictions in Illinois. [Check here for updates](#).
- Chicago has had a separate system that requires COVID-19 testing or quarantine if the visitor comes from a state with a significant infection rate. But as of June 3, 2021, no states were at the threshold to require a test or quarantine.
- Review airline travel policies by visiting their websites.
 - [American Airlines](#), [Delta Airlines](#), [Southwest Airlines](#), [United Airlines](#).
- Evaluate your own health and that of people you are in close contact with; please feel free to contact ESTA if you have concerns.
- Stay home if you feel sick or experiencing any of these symptoms: temperature over 100.4F, loss of taste or smell, cough, runny nose, sore throat, muscle aches, headache.

Onsite During the Event

- Follow guidance from your local health provider, for everyday preventive actions to help prevent the spread of respiratory viruses including:
 - Washing hands often with soap and water for at least 20 seconds or an alcohol-based sanitizer with at least 60% alcohol.
 - Avoiding touching eyes, nose, and mouth with unwashed hands.
 - Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
 - Cleaning and disinfecting frequently touched objects and surfaces using a

regular household cleaning spray or wipe.

- Agree to have your temperature taken before entering the meeting/event venue and agree to complete the daily health screening form.
- Agree to always wear a mask or facial covering in any public space. The only exception is during meal functions where masks can be removed to eat and drink. You are encouraged to bring your own masks: however, ESTA will have a supply of masks available onsite.
- Adhere to social distance protocols put in place by ESTA and respect others' personal space.
- Meeting sessions will be set for appropriate social distancing, if necessary. Rearranging of seating is prohibited.
- Hand sanitizer stations will be positioned throughout the hotel and our meeting space.
- Appropriate signage will be displayed to reinforce social distancing and other safety reminders.
- ESTA Board of Directors and the team will be enforcing safety protocols at the meeting as outlined in this document.
- Notify the ESTA Office at info@esportsta.org if you feel unwell or are experiencing flu-like symptoms.
- Should you exhibit COVID-19 symptoms or test positive over the meeting dates, you will not be allowed to attend the meeting. Any additional expenses you may incur to quarantine or return home will be your responsibility.

Post-Event

If you test positive for COVID-19 up to 14 days after returning home, please contact the ESTA Office at info@esportsta.org to advise them.

EVENT CODE OF CONDUCT

ESTA is committed to providing a harassment-free event experience for everyone.

Unacceptable behavior will not be tolerated and is defined as:

- Harassment, intimidation, or discrimination in any form related to gender, sexual orientation, race, ethnicity, religion, disability, physical appearance, age, experience, or other characteristics.
- Use of hateful, obscene, defamatory, discriminatory, or violent language.
- Inappropriate use of sexual language, nudity, and/or images.
- Unwelcome or uninvited attention or contact with another participant.
- Expressed or implied threat of physical or professional harm.
- Harassing photography or video recording professionals.
- Sustained disruption of presentations, sessions, or other events.
- Unauthorized copy or screenshot of presentations, Q&A, or chat room activity that takes place in the virtual space. All educational content is the property of the author(s). Permission is required for reuse.
- ESTA reserves the right to take any action deemed necessary and appropriate in response to any incident of unacceptable behavior, including immediate removal from

the Fall 2021 Conference without warning or refund and restrictions on attendance at future ESTA meetings.

- If you experience harassment, notice unacceptable behavior, or have any other concerns, please contact a member of the ESTA team or the ESTA Board of Directors immediately.